

Peninsula Council for Workforce Development and  
Greater Peninsula Workforce Investment Board of Directors  
June 26, 2014

Present:

Alan Archer	Valencia Huggins	Robin Nelhuebel
Shawn Avery	Everett Jordan	Dr. John Olson
Dr. John Dever	Whitney Lester	Leonard Sledge
Dr. Rex Evans	Norma Rivera	Dale Stone
Angela Haywood	L. Elizabeth McCoury	Kenneth Taylor
Thomas Tingle	Lisa Zahralddin	Greg Garrett
Hon. Kevin Onizuk	Dr. Deborah Wright	

PCFWD staff present:

Matthew James, Bill Mann, Gary Butler, Shawn Avery, Terri Partain,  
Rita Bond, Jeanne Smith

I. Call to Order

Chairman John Olson called the meeting to order and welcomed everyone. He thanked Everett Jordan for hosting the meeting at the Newport News Shipbuilding Apprentice School. In addition, he introduced several new members to include Norma Rivera from Bon Secours, Hon. Kevin Onizuk, James City County Board of Supervisors and Angela Haywood from Bryant & Stratton College.

John discussed our mission which is to provide human capital solutions through creative funding strategies and partnerships that keep our region globally competitive and economically strong.

II. Approval of Minutes

The minutes from the March 27, 2014 meeting were presented for approval. A motion was made by Alan Archer and seconded by Everett Jordan. The motion was unanimously approved by the board.

III. Budget Presentation

Treasurer Dale Stone reviewed the proposed budget for the Federal Division and the Private/Public Partnerships Division for Fiscal year 2015. He discussed the reduced expenses for the federal division and their operational reserve. Dale

stated that the Private/Public Partnerships Division has done well with grants and fee for service but will work toward more funding from the private sector.

A motion to approve the budget which will include a 2% cost of living increase and a 1% merit increase for employees was made by Robin Nelheubel and seconded by Rex Evans. The motion was unanimously approved by board members.

IV. President's Report

Matthew James reported on the following items:

- CTE Regional Discussion
- Government Contracting Seminar
- H1B Grant Round II
- Grants Update (Walmart Foundation)
- Gang Prevention Program

V. WIB Committee Reports

Joint Finance and Strategic Planning Committee

Dale Stone reported on the Joint Finance and Strategic Planning Committee. He briefly reviewed the Executive Summary for the Greater Peninsula State of the Workforce Report 2014.

Communications Committee

Shawn Avery reported on several issues including:

- Government Contracting Management Seminar
- Guide Peninsula – a leadership series for Counselors
- Lunch and Learn Series – Workforce solutions
- Summer Camp Series
- Annual Meeting
- Business Appreciation Event

Education and Training Committee

Shawn Avery reported on the following items:

- Video Contest 2013 – 2014

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- Youth Career Cafe update
- Youth Workforce Center Update
- WIA Subcommittee Report

### One Stop Update

Lisa Zahralddin reported on various issues to include:

- REEP
- Registered Apprenticeships
- WIA Monitoring
- Healthcare Job Fair
- New Training Modules
- Paragon Theater
- Summer Youth Program

### VI. New Business

The Board Leadership for the coming year was presented for approval. The officers include John Olson, Chair; Mark Stefanick, Vice Chair; Dale Stone, Treasurer; Hon. Tina Vick, Consortium Chair; and Hon. Buddy Green, Consortium Vice Chair. A motion for approval was made by Alan Archer, it was seconded by Robin Nelhuebel and unanimously approved.

### Policy Update

Bill Mann discussed the Workforce Innovation and Opportunity Act. He made several points such as:

- Basic structure in place
- Local control is maintained
- Emphasis on regional cooperation
- WIB – business led
- Senate has passed – now will go to House
- 2 year transition period
- 811 pages long

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At the conclusion of the meeting, Everett Jordan, Director of Education, Newport News Shipbuilding Apprentice School, discussed the history of the Apprentice School and invited everyone to take a tour.

There being no further business to come before the committee, the meeting adjourned at 9:25 a.m.

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Jeanne Smith, Recording Secretary