Peninsula Council for Workforce Development and
Greater Peninsula Workforce Investment Board of Directors
June 23, 2011

Present:

Dr. Ned Carr	John Lesko	Mark Stefanick
Steve Cook	Hon. Sheila Noll	Dale Stone
Dr. Rob Fleishauer	Lindsey Saylor	Jessica Taylor
Hon. James Icenhour, Jr.	Richard Schreiber	Thomas Tingle
Everett Jordan	Dr. Richard Sindy	Peter Walentisch
Hon. Judy Knudson	Leonard Sledge	Barbara Watson
Hon. Frank Kreiger	Anne Smith	Rhonda Bunn
Mike Kuhns	Dr. Rodney Smith	Lois Demerich
Dan Girouard	Dr. John Olson	Dr. Alvin Schexnider
Hon. Christopher Stuart	Hon. Tina Vick	Brett Weilsie
Lisa Zahralddin		

PCFWD Staff Present: Matthew James, Bill Mann, Shawn Avery, Terri Partain, Carolyn Tarrant, Rita Bond, Jeanne Smith

I. Call to Order

Chairman Sybil Wheatley called the meeting to order at 8:00 a.m. The meeting was held at the William & Mary Alumni House in Williamsburg.

II. Approval of the March 24, 2011 Minutes

The March 24, 2011 minutes were presented for approval. A motion was made by Anne Smith to approve the minutes as presented. The motion was seconded by Judy Knudson and unanimously approved.

III. President's Report

Matthew James discussed the good publicity the Council is receiving in various publications. Matthew introduced Treasurer, Dale Stone, to discuss the budget process.

Dale discussed the process that the Finance/Strategic Planning Committee has taken to complete the budget process. He stated they have been meeting at least twice a month to discuss Federal appropriations and funding streams to make sure that we had a good solid plan for completing this year and the coming year. Dale thanked the Committee members for working so hard on the tedious details to come up with a workable budget.

Non-Federal Division Budget

Shawn Avery gave an overview of the budget for the period July 1, 2011 – June 30, 2012. He discussed the sources of Funding which include the private sector, local government support and grants and special income. In addition he discussed the major activities of the Non-Federal Division which include Youth Career Cafes, Industry Cluster Groups and Educational Initiatives.

Federal Division Budget

Bill Mann gave an overview of the Federal Division preliminary Budget which is based on the new Federal allocation plus the estimated carry-over. The estimated sources of funding for the Federal Division include Workforce Investment Act, American Recovery Act and miscellaneous sources. The major activities of the Federal Division include Peninsula Worklink, WIA Youth Program and Grants. Bill explained that both budgets were approved by the Executive Committee and the Consortium.

A motion to approve the budgets as presented was made by Tina Vick and seconded by Rhonda Bunn. The motion was unanimously approved.

IV. WIB Committee Reports

Communications Committee – John Olson reported that the Summer Newsletter will be coming out in a few weeks. He also reported that we now have a Facebook page for the Council. He stated that Matthew James was featured on a Cox Communications segment on Channel 11 highlighting the Council and the Youth Career Café.

Education and Training Committee

John Olson discussed the Youth Career Video Contest stating that eight videos were submitted. The first and second place winners were from Gloucester High School with the third place winner being from Bruton High School. He also reported that in May the Youth Career Café had its 5,000th visitor. After July 4th the Summer Camp Series will begin.

At this point in the meeting, the winning Youth Career Video from Gloucester High School was shown.

One Stop Update

Dr. Ned Carr discussed the various services offered by the One Stop. He discussed the anchor agencies that work to create the One Stop. They include Virginia Employment Commission, Thomas Nelson Community College, Department of Rehabilitative Services, New Horizons Regional Education Center, Peninsula Council for Workforce Development Federal Division. He discussed core services, intensive services and training. He reported that we now have 29 SNAP sites (Shared Network Access Points) where services can be accessed.

V. Special Presentation

Leonard Sledge introduced Jessica Taylor who is the Project Coordinator for the STEM Education Alliance, William & Mary – School of Education. Ms. Taylor explained the STEM Education Alliance which is a center dedicated to the development of 21st century science, technology, engineering and mathematic resources and support for the K-12 community. The center provides professional development for teachers and STEM professionals working in the classroom, research-based instructional materials to encourage student exploration, and consultative services for community and government projects vested in partnering with the educational community. Ms. Taylor discussed the various programs and activities of the STEM Education Alliance and took questions from board members at the conclusion of her presentation.

VI. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 9:30 a.m.

_____

Jeanne Smith, Recording Secretary